

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	05/12/14	Open	Action	04/28/14

Subject: First Amendment to the Personal Services Contract for Temporary Employment with Evan Kanenaga as Video and Communications Specialist.

ISSUE

Whether or not to approve the First Amendment to the Personal Services Contract for Temporary Employment with Evan Kanenaga as Video and Communications Specialist.

RECOMMENDED ACTION

Adopt Resolution No. 14-05-_____, Approving the First Amendment to the Personal Services Contract for Temporary Employment with Evan Kanenaga as Video and Communications Specialist.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	4,500
Budget Source:	Operating	Next FY:	\$	45,500
Funding Source:	Local	Annualized:	\$	50,000
Cost Cntr/GL Acct(s) or Capital Project #:	GL 510025 CC 36	Total Amount:	\$	50,000
Total Contract:	\$ \$100,000			
	Original Contract: \$50,000			
	First Amendment: \$50,000			

DISCUSSION

Under the General Manager/CEO's authority, RT entered into a temporary employment contract with Evan Kanenaga on June 1, 2013 as the Video and Communications Specialist to assist with the continuous development of RT's Video Control and Communications Center (VCCC), now known as the Security Operations Center (SOC).

The SOC is the hub of Regional Transit's Police Services (RTPS) Department. It is a resource which supports law enforcement officers, security guards and transit officers with visual information through video surveillance and recovery, radio support and other similar activity. The SOC has successfully identified potential system related threats, passenger related problems and has helped to solve transit related crimes. The SOC also provides security for the employees and customers at 1225 R Street.

Mr. Kanenaga manages the SOC and all of its daily functions and responsibilities. Mr. Kanenaga's responsibilities include, but are not limited to the following:

Approved:

Presented:

Final 04/30/14

General Manager/CEO

Chief Operating Officer

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EKanenaga.doc

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- Continue development and maintenance of the SOC.
- Coordinate the expansion of the radio communications section of the SOC.
- Coordinate the implementation necessary for future live monitoring of light rail vehicles.
- Maintain and support Text Tip program.
- Maintain and support Crime Tip program.
- Provide support and maintenance of all program databases.
- Monitor operation of the Video Surveillance Network.
- Serve as training instructor for all aspects of the video surveillance program.
- Research, assess and update network and related programs with new technologies.
- Respond to the redevelopment and changes of the downtown core affected by the new Entertainment and Sports Complex.
- Managing and supervising the SOC staff.
- Act as Liaison to RT Departments and Outside Law Enforcement Agencies.
- Act as “Custodian of Record” for court room testimony.
- Respond and investigate all false personation claims and report to court as needed.

Mr. Kanenaga also manages RTPS’s Volunteer Program. Volunteers are generally mobile and perform a variety of duties to assist RTPS field units and RT passengers. The Volunteer Program receives an average of over 250 volunteer hours per month. Relative to the volunteer program, Mr. Kanenaga is responsible for, but not limited to the following:

- Continuing to develop and maintaining the volunteer program goals and standards.
- Recruiting and training volunteers assigned to the SOC.
- Supervising field activities related to the support of RTPS field units.
- Providing Department of Justice (DOJ) re-certification training, as required.
- Maintaining training records and evaluations.

In addition, Mr. Kanenaga coordinates the procurement and maintenance of the police vehicles and maintains the inventory, control, and programming of RTPS portable radios and related equipment.

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Mr. Kanenaga's contract is going to expire on May 31, 2014 and his services are still needed by RT.

Staff recommends the approval of the First Amendment to the Personal Services Contract for Temporary Employment with Evan Kanenaga as Video and Communications Specialist. The First Amendment will extend the term of his contract by one year and will increase the total consideration by \$50,000 from \$50,000 to \$100,000.

RESOLUTION NO. 14-05-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 12, 2014

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES
CONTRACT FOR TEMPORARY EMPLOYMENT WITH EVAN KANENAGA AS
VIDEO AND COMMUNICATIONS SPECIALIST**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Agreement between the Sacramento Regional Transit District, therein referred to as "RT," and Evan Kanenaga, therein referred to as "Contractor," whereby the term is extended by one year and the total consideration is increased by \$50,000 from \$50,000 to \$100,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

PHILLIP R. SERNA, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary